Graduate Program Guidelines
East Carolina University
College of Arts and Sciences

Department of History
2022–2023
INTRODUCTION

This handbook is designed to acquaint you with the standards, policies, and operating procedures of the Department of History’s graduate programs. You should also become thoroughly familiar with the information contained in the ECU Graduate Catalog. Please retain a copy of the handbook and refer to it and the Graduate Catalog when you have questions. Note that the guidelines are updated and change year to year, and you are held to the most current guidelines so please ensure you get the latest copy each year. If the answers can be found in this handbook or the Graduate Catalog, you will be referred back to both when you contact staff and faculty with questions. You should also visit the websites maintained by the Graduate School (https://gradschool.ecu.edu), the History Department (https://history.ecu.edu/), and the Maritime Program (https://maritimestudies.ecu.edu). All contain much useful information. Nearly every answer to every question you have can be found online!

DIRECTOR OF GRADUATE STUDIES

Dr. Todd Bennett (bennettm@ecu.edu) is the Department’s Director of Graduate Studies (DGS). The DGS serves as the academic advisor for all graduate students entering Department of History graduate programs (MA in History and MA in Maritime Studies). You should arrange to see the DGS for advising concerning course schedules, forming a thesis committee, and discussing other academic requirements. When a student selects a thesis topic, the faculty member who supervises the thesis will become the student's academic advisor, replacing the DGS for all advising (except questions concerning assistantships and progress to graduation).

The DGS holds specific OFFICE HOURS throughout the semester during which you may walk in and ask questions. Please make every effort to attend those office hours rather than trying to make separate appointments. With over 60 students in the program, appointments can fill up an otherwise very busy schedule.

DEPARTMENT FACULTY

TODD BENNETT (PhD, University of Georgia): 20th Century American, Foreign Relations and Intelligence History

ALEIA BROWN (PhD, Middle Tennessee State University): 20th Century African American History, Black Women’s History, Museum Management

HELEN DIXON (PhD, University of Michigan): The Ancient Mediterranean World

MICHAEL GROSS (PhD, Brown University): Modern German History

JARVIS HARGROVE (PhD, Howard University): African History

LYNN HARRIS (PhD, University of South Carolina): Nautical Archaeology, Colonial American and African History, and Historic Preservation

RICHARD HERNANDEZ (PhD, Stanford University): Russian History

TIM JENKS (PhD, University of Toronto): British History

JENNIFER MCKINNON (PhD, Florida State University): Maritime, Spanish Colonial, and Conflict Archaeology and Underwater Cultural Heritage Management

CHRISTOPHER OAKLEY (PhD, University of Tennessee): Native American and North Carolina History

DON PARKERSON (PhD, University of Illinois at Chicago): Social, Economic, and Educational History and Quantitative Methods
SARAH PATTERSON (PhD, Florida State University): American Military History and Gender
GERALD PROKOPOWICZ (PhD, Harvard University): Military, Public, and Civil War Era History
JASON RAUPP (PhD, Flinders University): Maritime & Historical Archaeology, U.S. Colonial and Whaling History
JONATHAN REID (PhD, University of Arizona): Renaissance and Reformation History
NATHAN RICHARDS (PhD, Flinders University): Historical and Maritime Archaeology and Cultural Resource Management
MONA RUSSELL (PhD, Georgetown University): American Diplomatic History, Women/Gender Studies, Consumerism, Comparative History, and Atlantic World
DAVID STEWART (PhD, Texas A&M University): Maritime Archaeology of the Ancient Mediterranean
JOHN TUCKER (PhD, Columbia University): Asian History
SHANNON VANCE (PhD, Michigan State University): African History
KARIN ZIPF (PhD, University of Georgia): 19th and 20th Century Southern U.S. History, Gender and Sexuality

Department Staff:
Lisa Marie Hagen: hagenl@ecu.edu
Karen Underwood: underwoodk@ecu.edu

SCHOLARSHIPS
Graduate students can apply for a number of scholarships offered by the Department. Typically, scholarships are awarded to first- and second-year students and applications are due in late January/early February each year (for first years this is the beginning of your second semester). Below is information about each individual scholarship. The scholarship application process is administered through Academic Works (https://ecu.academicworks.com/). Search “History” for available opportunities specific to the History Department. Most History Department scholarships require submission of a thesis pre-proposal in addition to a completed application form. An example of the application is included near the end of these Guidelines for reference purposes, though applicants access and complete the actual form via Academic Works. If you have any questions about how to apply, please contact the department’s Director of

Applying for a Scholarship

Applications open approximately November 1 and close approximately February 1, so please work on getting those thesis topics secured so you can apply!

Graduate Studies or Director of Maritime Studies (if applicable). *Note: Last year’s amounts are listed below for illustrative purposes only. Awards vary from year to year based on market conditions and performance of accounts.

Admiral Ernest M. Eller Graduate Fellowship in Modern Naval History is named after a distinguished United States Navy officer, naval historian, and benefactor of the Program in Maritime Studies. One award ($2500.00 in academic year 2021–22) may be made and will be paid in two installments during the Fall and Spring semesters. Students must be enrolled in those semesters to receive the funds. The Graduate Committee defines “modern naval history” as a topic that relates to virtually any aspect of things naval, including politics, policy, administration, organization, strategy, operations, tactics, logistics, arms control, recruitment, ship construction, etc., after 1400 CE.

Henry C. Ferrell, Jr. Graduate Scholarship in History is named after a distinguished former member of the History Department, and provides a stipend ($2500.00 in AY 21–22) to the recipient. One award may be made and will be paid in two installments during the Fall and Spring semesters. Students must be
enrolled in those semesters to receive the funds. The recipient must be engaged in research concerning the history of the US South since 1877, the New Deal, or World War II.

Roy N. Lokken Memorial Scholarship is named after a distinguished former member of the History Department, and provides a stipend (*$5000.00 in AY 21–22) to the recipient. Two awards may be made and will be paid in two installments during the Fall and Spring semesters. Students must be enrolled in those semesters to receive the funds. Preference will be given to students studying Early American (to 1815) history.

Paul Murray Graduate Scholarship in History is named after a distinguished former member of the History Department, and provides a stipend (*$500.00 in AY 21–22) to the recipient. One award may be made and will be paid in two installments during the Fall and Spring semesters. Students must be enrolled in those semesters to receive the funds. To apply, please prepare an essay (not exceeding three, typed double-spaced pages) explaining why you have chosen to study history.

Bodo Nischan Memorial Graduate Scholarship in History is named after a distinguished former member of the History Department, and provides a stipend (*$1000.00 in AY 21–22) to the recipient. One award may be made and will be paid in two installments during the Fall and Spring semesters. Students must be enrolled in those semesters to receive the funds. The recipient must be working on a topic in European history from the classical period to 1648.

William Hamlin and Mary Quaife Tuttle Graduate Scholarship in History is named after generous benefactors to the History Department, and provides a stipend (*$5000.00 in AY 21–22) to the recipient. Two awards may be made and will be paid in two installments during the Fall and Spring semesters. Students must be enrolled in those semesters to receive the funds. The recipients must be engaged in research concerning European History or Western Civilization History.

Evelyn and Joseph Boyette Graduate Fellowship in History is named after Mrs. Evelyn L. Boyette and Dr. Joseph G. Boyette, who retired from ECU after years of distinguished service to ECU, and provides a stipend (*$2000.00 in AY 21–22). The award is based on overall excellence, minimum GPA of 3.5 and potential for career in the field. Students do not apply for this fellowship, it is awarded by faculty. One award will be made and will be paid in one installment during the Fall Semester.

Lawrence F. Brewster Graduate Fellowship is named after a distinguished Professor Emeritus of the History Department, and provides a stipend (*$3000.00 in AY 21–22) and will be paid in one installment in the Fall. The fellowships is awarded based on overall excellence and potential for career in the field. Students do not apply for this fellowship, it is awarded by faculty. Two students can be selected each year for the award.

Barbara and Matthew Landers Graduate Fellowship is named after two distinguished benefactors of the History Department, Mrs. Barbara Landers and Mr. Matthew Landers, and provides a stipend (*$2000.00 in AY 21–22) to the recipient. The fellowship in History is awarded based on minimum GPA of 3.0 and commitment to career in Modern Naval History. Students do not apply for this fellowship, it is awarded by faculty. More than one student can be selected each year for the award.

GRADUATE ASSISTANTSHIPS
Students admitted to ECU’s Graduate School may be eligible to receive financial support in the form of a graduate assistantship (GA). According to university policy, the primary purpose of a graduate assistantship is “to promote the successful completion of an academic program by enabling students to
work in an academic setting while they earn their degrees.” GA contracts are awarded annually, but they are generally renewed for a second year provided students perform their assigned duties satisfactorily, make appropriate progress toward the MA degree and maintain a 3.0 GPA.* If the minimum GPA is not maintained or poor performance is reported, assistantships can be revoked. History Department GAs work 20 hours per week and are paid $5000.00 per semester, for a total of $10,000.00 (fall and spring) per academic year. Graduate assistants work under the supervision of a faculty member, as assigned by the chair of the History Department. Graduate assistantship assignments must directly support “the university’s teaching, research or service missions for the benefit of the student in an area closely related to the student’s chosen field of study.” See the Graduate Catalog for more information.

Most of the department’s graduate assistants are graduate teaching assistants (GTA) or graduate research assistants (GRA). A GTA works with a supervising faculty member to gain instructional skills and an increased understanding of the discipline. Duties may include some or all of the following: classroom or laboratory teaching; advising and mentoring of students; proctoring examinations; grading papers, homework, and/or projects; providing instruction or assisting with preparation and management of materials and programs that are utilized in imparting knowledge or in the instructional process; or providing other general assistance in the instruction process.

A GRA works with a supervising faculty member to provide general support to the university’s research mission. These responsibilities may or may not relate directly to the student’s thesis or dissertation. Duties of the GRA primarily involve applying and mastering research concepts, practices, or methods of scholarship. Services provided by a GRA may include some or all of the following: assisting faculty members in a research or creative activity; performing degree-related professional or administrative services that support research, instruction, professional development, or outreach missions of the university; developing and evaluating instructional materials or curricula; or assuming responsibility for designated scholarly endeavors.

On occasion, summer GA funding is made available upon application. The DGS will notify students if these monies are available in late spring.

A fulltime graduate assistantship is 20 hours per week in both the fall and spring semesters. Students are not allowed to work more than 25 hours per week total at ECU. The combined maximum workload limits for ECU graduate assistants encompass all forms of graduate student employment including, but not limited to, hourly graduate student employment, work-study employment at ECU, and any other university within the University of North Carolina System. The 25 hour rule applies to all GA position regardless of semester. International students are limited to 20 hours per week. GAs enrolled in the Maritime Studies Program’s fall field school must continue to perform assigned GA duties during field school. All GAs are contractually required to work as many as 20 hours per week.

TUITION REMISSIONS AND RESIDENCY

A non-resident master’s student who is awarded a graduate assistantship or fellowship may be eligible for a nonresident tuition remission reducing tuition to in-state rates. A graduate student qualifying for tuition remission must be degree-seeking and must have a fulltime (20 hours/week) appointment. Students must maintain their eligibility for tuition remissions throughout the time in which they receive remissions. Students who have been determined at any point in a semester to no longer meet the eligibility requirements to receive a tuition remission will have the full amount of their tuition remission rescinded. They will then be personally responsible for paying the full costs of their tuition for that semester.
Nonresident tuition remissions are generally limited to one academic year (fall and spring only; summer excluded) because, unlike in many other states, it is possible under North Carolina law to qualify for in-state classification for tuition purposes after at least one year of legal residency in North Carolina. If your intent is to become a permanent legal resident of North Carolina one year from now, you need to take certain steps today, starting with reviewing the requirements. For information, go to https://gradschool.ecu.edu/residency/ and the North Carolina Residency Determination Service at: https://ncresidency.cfnc.org/residencyInfo/.

CONTINUOUS ENROLLMENT POLICY
ECU’s Graduate Catalog states: “Graduate students who have previously registered for all credits in a graduate degree program but who have not completed all requirements (e.g., thesis, internship, etc.) must continue to register each semester (except summer terms) until all degree requirements are completed and filed with the registrar. Students must be enrolled for at least one credit hour during the semester of graduation except summer, if registered for the prior spring semester.”*

“In special circumstances, students may request a leave of absence from their program of study. They must notify their graduate program director and file a readmission application with the Graduate School prior to returning. During a leave of absence, students will not be permitted to utilize university resources. Readmission is not guaranteed.” A student’s time limit for degree completion includes planned and unplanned leaves of absence. For more information, see the “Leave of Absence and Readmission” section of the Graduate Catalog.

*Students should be aware that they must be enrolled in at least 3 hours of face-to-face course work to be eligible to receive the Student Health Insurance Policy (SHIP). The one thesis hour stipulation does not apply to how insurance calculates “full-time” enrollment. For more information, see the Student Health Services website: https://studenthealth.ecu.edu.

COURSE CREDITS, STUDENT LOAD, REGISTRATION
Only courses numbered 5000 or higher can be counted toward the completion of a graduate degree.

A student is considered to be enrolled full-time when registered for a minimum of 9 semester hours during a regular semester.

Maritime students are generally precluded from taking more than 9 hours during their first semester of graduate school. COAS 6000 (Scientific Diving) is the exception to the rule. Students wishing to enroll in program field schools or collect underwater archaeological data as part of thesis research (i.e., pursue a career in maritime archaeology) must complete COAS 6000, which provides the training necessary to obtain an ECU Scientific Diver certification. This certification meets the standards for scientific diving established by the American Academy of Underwater Sciences (AAUS) and is required for those diving under ECU auspices. COAS 6000, a prerequisite for any scientific diving and/or underwater data collection undertaken while at ECU (including field schools), is usually completed in a student’s first or second semester in the program—preferably the first. COAS 6000 can be counted as a Professional Phase Elective.

Note: COAS course are not HIST courses. Therefore, registration in COAS 6000 occurs by contacting the director of the Diving and Water Safety office (Mark Keusenkothen, KEUSENKOTHENM@ecu.edu, 252.328.4041).
Per Graduate School policy, no more than 15 semester hours of work may be taken in any fall or spring semester without the written permission of the department or college and the dean of the Graduate School.

Each student, new or continuing, has primary responsibility for assuring that they are making appropriate progress toward completing degree requirements. Consult the DGS and/or your thesis advisor prior to registration. Self-register using Banner Self Service. Should you experience problems, please contact Ms. Hagen, the department’s lead administrative assistant.

Registration for thesis hours should be approved by the instructor of record, i.e., the thesis advisor. All students seeking to enroll in HIST 7000 Thesis hours must initiate the process by requesting their thesis advisor’s permission. Approving advisors should then email Ms. Hagen, requesting registration on the student’s behalf.

Students enrolling in thesis hours should have completed all (or almost all) coursework first and have the appropriate thesis paperwork on file (see below for thesis paperwork). Students typically enroll in 3 thesis hours per semester up to the required number of 6 hours, and 1 thesis hour per semester thereafter until completion—a practice the Department strongly recommends. However, students who have completed all coursework and only have 6 thesis hours remaining, may enroll in 6 thesis hours at once following coursework completion, and 1 thesis hour per semester thereafter until completion. Students who may have one or two courses left and need 9 hours to maintain full-time enrollment, may along with their courses enroll in 3 thesis hours, and 1 thesis hour per semester thereafter until completion. Students who do not complete their thesis after having taken 6 hours will need to take 1 thesis hour per semester to remain continuously enrolled, with the exception of summer. You are not required to enroll in summer thesis hours to remain continuously enrolled. Thesis hours are generally considered on-campus hours; only students enrolled in the online MA History program are eligible to take Distance Education (DE) thesis hours.

Per Graduate School policy, 7000 thesis courses cannot count toward satisfaction of non-thesis hours requirements.

**GRADES, ACADEMIC ELIGIBILITY, PROBATION, THESIS GRADES**

Grades consist of A, AU, B, C, F, I, S, U and W. It is expected that all graduate students will receive As for all coursework. Students must maintain a GPA at or above 3.0 in all course work related to the student’s program of study. Students who fail to meet their program’s criteria may be placed on probation or dismissed from the program.

Students who fail to remain in good academic standing, in accordance with the paragraph above, will be automatically placed on academic probation by the Graduate School, during which time they will have an opportunity to correct their academic deficiencies. The probationary period will last for the term(s) in which the next nine credit hours are attempted. Enrollment in the Graduate School will be automatically terminated for students who fail to correct their academic deficiencies by the end of the probationary period. Graduate students will not be allowed to take classes once it becomes mathematically impossible to achieve an overall cumulative GPA of 3.0 by the end of the remaining probationary period.

In addition to the expectations for successful performance of course work described in the previous paragraph, good academic standing requires satisfactory progress in the overall graduate program. The student’s advisor or graduate advisory committees may render judgments as to whether satisfactory progress is being made toward the degree, taking into account all aspects of academic performance and promise, not necessarily course work alone. A positive judgment is required to remain in good academic
standing. For students involved in research-oriented programs, the student’s department and individual advisory committee are responsible for evaluating the student’s skills with respect to performing quality research. Failure to meet programmatic/departmental standards may result in program termination.

Grades of S (Satisfactory progress) and U (Unsatisfactory progress) are reserved for HIST 7000, Thesis, with an emphasis on progress towards completion. Progress towards completion of thesis includes but is not limited to the production of acceptable written work, active collection of data, and regular communication between student and advisors.

If progress is not made to the satisfaction of the thesis advisor, a U grade will be assigned and the student will be placed on probation. A U grade means that those thesis hours must be repeated and do not count towards the required 6 hours of thesis. So, for example, if a student earns 3 hours of U in their first semester of signing up for thesis, they will need to enroll in and pay for another 3 hours the following semester, and 3 the following semester, until they achieve 6 total hours with S grades. Earning a U grade costs the student the amount of that tuition and places them on probation.

A total of two Us in two semesters (consecutive or non-consecutive) in any amount of thesis hours (i.e. 3 or 1) will result in automatic dismissal from the program. So, for example, if a student enrolls in 3 units in Fall 2022 and receives a U and then enrolls in 3 units in Spring 2023 and receives a U, they would be dismissed from the program. Dismissal from the program includes consultation with the Graduate School as well as an appeal process. Please consult the Graduate Catalog for more information about appeals and dismissals.

CAMPUS SAFETY
Graduate students and graduate assistants are expected to follow ECU’s COVID-19 public health guidelines. To review those guidelines, please go to: https://returnofpiratenation.ecu.edu.

DEGREE TIME LIMITATIONS
According to the Graduate Catalog, “the time limit for completing all degree requirements (including transfer credit) in nondoctoral programs is six calendar years, unless a more restrictive time limit has been established by the degree program.” Our MA programs expect fulltime students to complete their degree within 2–3 years.

A student’s time limit for completion starts with the first course approved for inclusion in the degree plan (including transfer credits) or the date of admission to the program, whichever occurs first, and includes planned and unplanned leaves of absence. Students who do not achieve candidacy or do not complete their degrees within the required time limits will be dismissed from their degree program and the Graduate School unless a time extension is granted. All requests for time extensions must be received by the Graduate School prior to expiration of the degree program’s time limit and must use the official Request for Time Extension to Complete Graduate Degree Requirements form. Extension approvals are not guaranteed. You are urged to complete all degree requirements within the time limit.

DEGREE WORKS
Degree Works is the Registrar’s course-tracking and plan-building tool that helps students stay on the right path for timely graduation. Log in to Pirate Port (https://pirateport.ecu.edu/connect) to use Degree Works. Students should regularly consult Degree Works to monitor progress toward the degree.
Though automated, Degree Works sometimes inaccurately reflects an individual student’s actual degree progress. Petitions are possible remedies in these situations. To file a Degree Works petition, students must first consult their advisor. The advisor then consults the Director of Graduate Students (and the Director of Maritime Studies, if applicable), requesting any necessary petition(s). If appropriate, the DGS will file the petition on the student’s behalf. Only the DGS shall file petitions.

PROGRAMS, TUITION, AND FEES

ECU’s History Department houses two graduate programs: MA Maritime Studies and MA History. The MA Maritime Studies program is on-campus only. MA History is a hybrid program featuring two delivery options: on-campus and distance education (DE). Students enrolled in the DE option can satisfy a majority of degree requirements online.

Tuition and fees differ depending on the type of program—on-campus or DE—in which an individual student is enrolled rather than by the method of instruction for a given course or semester. See the Cashier’s Office for details: https://financialservices.ecu.edu/cashiers-office/.

MA IN MARITIME STUDIES

The Master of Arts in Maritime Studies requires a total of 36 s.h. of course work, 26 s.h. of which must be taken in history. The student may take the additional 10 s.h. in history or related fields outside the Department of History. Course work is divided into three broad areas of inquiry as follows: core courses in maritime history and nautical archaeology and the thesis, which account for 15 s.h. History electives account for 3–18 s.h., and professional phase courses account for 318 s.h.

In addition to the 36 s.h. of course work described above, students must fulfill the department’s research skills requirement by one of the following: a) successful demonstration of reading knowledge in a foreign language (FORL 6000 satisfies this requirement); b) successful completion of HIST 5950, HIST 5951 (Introduction to Quantitative History/Directed Readings and Research in Quantitative History); or c) successful completion of GEOG 6400 (Seminar in Geographic Information and Analysis) or GEOG 6401 (Geographic Information Systems). When HIST 5950, HIST 5951, GEOG 6400 or GEOG 6401 are used to satisfy the research skills requirement, they may not be counted toward the 36 s.h. requirement for the degree. Students who intend to pursue a PhD program are strongly advised to fulfill the foreign language requirement.

An oral comprehensive examination will be a component of the thesis defense. Candidates will be required to demonstrate their knowledge of their field of concentration as well as establish how their thesis contributes to that field of study.

Minimum degree requirement is 36 s.h. of credit as follows:

1. Core courses …………………………………………………………………………………………………………………………15 s.h.
   a. Maritime History (Chooses two from the following) …………………………………………………………………………6 s.h.
      HIST 5505, 5520, 6010, 6525
   b. Nautical Archaeology HIST 6805 ……………………………………………………………………………………………3 s.h.
   c. Thesis: HIST 7000……………………………………………………………………………………………………………………..6 s.h.

2. History electives* ………………………………………………………………………………………………………………………3-18 s.h.
3. Professional Phase Electives* (Maximum of 10 s.h. in courses other than HIST may be counted toward the degree) .................................................................3-18 s.h.

4. Research Skills Requirement (does not count in total credits for graduation)

*The list of history electives and professional phase courses are included in the final pages of the handbook.
### MARITIME STUDIES MA CHECKLIST

1. **Maritime History** *(choose 2 courses)*  
   - History 5505  
   - History 5520  
   - History 6010  
   - History 6525

2. **Nautical Archaeology**  
   - History 6805

3. **Thesis**  
   - History 7000

4. **History Electives** *(choose between 1-6 courses)*  
   - History
   - History
   - History
   - History
   - History
   - History

5. **Professional Phase Electives** *(choose between 1-6 courses)*  
   - History
   - History
   - History
   - History
   - History
   - History

6. **Research Skills/Foreign Language Requirement**
MA IN HISTORY

The Department of History offers students five areas of concentration as follows: American history, Atlantic World history, European history, military history, and public history. The Department also offers students two options to obtain a Master of Arts in History degree: a thesis option, which is highly recommended for students planning to pursue a doctoral degree, teach at the college level, or seek employment in the historical profession; and a nonthesis option, intended primarily for professional educators, military officers, members of the general public and others interested in advanced historical study.

The thesis option requires a total of 30 s.h. of coursework. The student is required to take a minimum of 24 s.h. in one of the five areas of concentration, to which the historiography course, the seminar, and the thesis will contribute 12 s.h. of credit. (The concentration in public history requires successful completion of an internship in lieu of the seminar.) The student must also take a total of 6 s.h. either in a related field of history outside of the major concentration or (at the recommendation of the advisor and director of graduate studies, and with the approval of the chairperson of the Department of History) outside the Department of History.

An oral comprehensive examination will be a component of the thesis defense. Candidates will be required to demonstrate their knowledge of their field of concentration as well as establish how their thesis contributes to that field of study.

The nonthesis option requires a total of 36 s.h. of coursework. The student is required to take a minimum of 24 s.h. in one of the five areas of concentration, to which the historiography course, the seminar, and the directed research project (HIST 6993) will contribute 9 s.h. of credit. (The concentration in public history requires successful completion of an internship in lieu of the seminar.) The student must also take a total of 12 s.h. either in a related field of history outside of the major concentration or (at the recommendation of the advisor and director of graduate studies, and with the approval of the chairperson of the Department of History) outside the Department of History. A minimum of 6 s.h. of the nonconcentration requirement must be satisfied at the 6000-level.

In lieu of a traditional thesis, the nonthesis student will complete a capstone project in which they pursue independent research on a significant question or problem of their choice, engage the scholarly debates in the historical discipline, and with the guidance of a faculty mentor produce a substantial project that reflects a deep understanding of the topic and has professional application. Capstone projects include, but are not limited to, article-length historiographic essays, annotated syllabi, lesson plans, and digital history initiatives. An oral comprehensive examination will be a component of the capstone project defense. Candidates will be required to demonstrate their knowledge of their field of concentration as well as establish how their project contributes to that field of study.

In addition to the 30 or 36 s.h. of coursework described above, students pursuing either option must fulfill the department’s research skills requirement by: a) successful demonstration of reading knowledge in a foreign language (FORL 6000 satisfies this requirement); or b) successful completion of HIST 5950, HIST 5951; or c) successful completion of CSCI 2600. If HIST 5950, HIST 5951 are used to satisfy the research skills requirement, they may not be counted toward the 30 or 36 s.h. requirement for the degree. Students who intend to pursue a PhD program are strongly advised to fulfill the foreign language requirement.

Students admitted to one option may subsequently switch to the other option, with the approval of the advisor, the graduate studies director, and the dean of the Graduate School. Students may switch options only once.
Minimum degree requirement is 30 (thesis option) or 36 (nonthesis option) semester hours as follows:

**Thesis Option (30 s.h.)**

1. Core Courses: HIST 6900, HIST 7000 ................................................................. 9 s.h.
2. Seminar or Internship ................................................................................................. 3 s.h.
   American, Atlantic World, European, and Military History Concentrations: HIST 6910, 6920, or 6930
   Public History Concentration: Internship
3. Area of Concentration* (American, Atlantic World, European, Military, or Public History) 12 s.h.
4. Related history outside area of concentration .............................................................. 6 s.h.
5. Research Skills Requirement (does not count in total credits for graduation)

**Nonthesis Option (36 s.h.)**

1. Core Courses: HIST 6900, HIST 6993 ................................................................. 6 s.h.
2. Seminar or Internship ................................................................................................. 3 s.h.
   American, Atlantic World, European, and Military History Concentrations: HIST 6910, 6920, or 6930
   Public History Concentration: Internship
3. Area of Concentration* (American, Atlantic World, European, Military, or Public History) 15 s.h.
4. Related history outside area of concentration .............................................................. 12 s.h.
5. Research Skills Requirement (does not count in total credits for graduation)

*Lists of courses that count toward each concentration are included near the end of the handbook.*
MA CHECKLIST—THESIS OPTION (30 s.h.)

1. **History Courses**
   
   **Core:**
   
   HIST 6900 _____________
   
   HIST 7000 _____________
   
   HIST 7000 _____________

2. **Seminar or Internship**
   
   HIST 6910/20/30 or Internship (Public History only) _____________

3. **Concentration: American, European, Military, or Public (choose 4 courses)**
   
   History _____________
   
   History _____________
   
   History _____________
   
   History _____________

4. **Outside the concentration (choose 2 courses)**
   
   History _____________
   
   History _____________

5. **Research Skills/Foreign Language Requirement**
MA CHECKLIST—NONTHESES OPTION (36 s.h.)

1. History Courses 6 s.h.
   Core:
   HIST 6900 ______________
   HIST 6993 ______________

2. Seminar or Internship 3 s.h.
   HIST 6910/20/30 or Internship (Public History only) _____________

3. Concentration: American, European, Military, or Public (choose 5 courses) 15 s.h.
   History ______________
   History ______________
   History ______________
   History ______________
   History ______________

4. Outside the concentration (choose 4 courses) 12 s.h.
   History ______________
   History ______________
   History ______________
   History ______________

5. Research Skills/Foreign Language Requirement
In addition to required hours of course work, students must fulfill the department’s research skills requirement by one of the following: a) successful demonstration of reading knowledge in a foreign language; b) successful completion of HIST 5950, HIST 5951 (Introduction to Quantitative History/Directed Readings and Research in Quantitative History); or c) successful completion of GEOG 6400 (Seminar in Geographic Information and Analysis) or GEOG 6401 (Geographic Information Systems). When HIST 5950, HIST 5951, GEOG 6400 or GEOG 6401 are used to satisfy the research skills requirement, they cannot be counted toward the 30 (history thesis option) or 36 (maritime or history nonthesis) s.h. requirement for the degree. Students who intend to pursue a PhD program are strongly advised to fulfill the foreign language requirement.

If you intend to choose the foreign language exam option, **you should do so in your first year of study** (fall or spring), otherwise you should take the offered research courses. Our department can only administer exams in Spanish, German, French, Greek, Latin and Italian and the times will be arranged around the appropriate professor’s schedule. As such, taking the exam requires contacting the DGS and/or appropriate professor within the first two weeks of semester to plan an exam for that semester. The Department may be able to accommodate other languages through faculty members on the wider campus, but there is no guarantee. Questions regarding the language exam should be directed early at the DGS. The exams are to test your reading and comprehension of the language and include translations of several passages within a set time frame.

**LABORATORIES**
The History Lab, located in Brewster Building Rm D-201, and the bottom floor of Eller House, are places for you to use throughout your time at ECU to work with other students, complete coursework, write your thesis, complete GA assignments, hold office hours for undergraduates, etc. Students can check-out keys to both locations via administrative staff in History and Maritime Studies. However, these spaces are safe, professional spaces and students are expected to conduct themselves in a professional manner. Any activities that are not inclusive, such as bullying or harassment, will not be tolerated. For more information on university policies regarding harassment, please visit official policy here [http://www.ecu.edu/prr/05/25/02](http://www.ecu.edu/prr/05/25/02).

**MARITIME STUDIES FIELD SCHOOLS**
The Maritime Studies Program offers a summer and fall field school each year. While not core courses, they are strongly encouraged for anyone seeking employment as an archaeologist. Specifically, you gain all the practical, hands-on experience and diving skills for which ECU’s program is internationally known, and which are so attractive to many major employers such as state agencies, NOAA, NPS, etc. Our graduate students are in demand because of the reputation they have for possessing practical skills gained in field schools. Furthermore, faculty get the chance to train and work with students in the field, which gives them an opportunity to act as a job reference. Without a knowledge of how a student works as a team member or how they handle field conditions, a reference is only as good as the paper it is printed on.
Field schools are taken in a sequence. Summer field school (HIST5530, 2 s.h.) is followed by a fall field school (HIST6850, 6 s.h.).

<table>
<thead>
<tr>
<th>SUMMER AND FALL FIELD SCHOOLS HAVE ADDITIONAL ASSOCIATED FIELD SCHOOL FEES THAT PAY FOR PROJECT EXPENSES.</th>
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<tr>
<td>For field schools, these expenses may include but not be limited to housing, fuel, transportation, vessel rentals, tour costs, etc. These fees range from approximately $750.00 per student for a local NC field school to $1500.00-2000.00 for an out-of-state or overseas field school (not including airfares). The fee is in addition to your tuition for the field school.</td>
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<tr>
<td>This fee is also in addition to any fees assigned to dive training (COAS6000)</td>
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STUDY ABROAD
The Department of History often offers Study Abroad opportunities in the summer. These are great ways for graduate students to earn up to seven summer credits and move closer to graduation. Trips have been organized to South Africa and Japan and several more are in the works. More information about Study Abroad can be found here: [https://piratesabroad.ecu.edu/](https://piratesabroad.ecu.edu/). Please be on the lookout for upcoming trips!

THESIS PAPERWORK AND THESIS COMMITTEE
When a student has chosen a topic, a meeting should be arranged with a faculty member who has extensive training in the area. (A list of faculty areas of specialization is included in this handbook and on the History Department’s website.) Together, the student and the faculty member will explore the various possibilities of the area and topic and possible committee members. If the faculty member agrees to supervise the thesis, an Agreement to Supervise Thesis Form must be signed by the student and the supervisor and submitted by the student to the Director of Graduate Studies (Dr. Bennett) for the Department’s files. A copy of this form can be found at the end of these guidelines. It is also available on the Department’s website at: [https://history.ecu.edu/thesis-information/](https://history.ecu.edu/thesis-information/). Students are strongly encouraged to have this form on file with the Department by the last day of classes of their first spring semester. If you have questions as to which form you currently need, please consult the Student Flowchart of Required Documents.

Once the form is on file, the student may register for thesis hours with the thesis supervisor and the thesis supervisor then replaces the DGS as the student's academic advisor. The student should then consult with the thesis supervisor concerning research and course choices, etc. Within the first semester of thesis hours after selecting a thesis committee, Students must complete and submit the Graduate School's Pre-Thesis or Dissertation Research Approval Form. This documentation is submitted via DocuSign. Students who do not have their forms up to date and submitted will not be approved for thesis hours.

Both of the above forms MUST be completed and on file with the History Department before you can register for thesis hours and before you can graduate.
The thesis committee consists of a minimum of three Graduate Faculty members, two of whom (including the chair, who also serves as thesis advisor) must be Department of History faculty members. Faculty chairing or serving on thesis committees must have appropriate graduate faculty status as defined in Part II, Section IV of the Faculty Manual. (See the DGS for questions about graduate faculty status.) In general, all members of a thesis committee, including the chair of the committee, must have either associate graduate faculty status or full graduate status, with the following exceptions:

- Graduate teaching faculty may serve as an optional fourth or fifth member of a committee as provided in Part II, Section IV of the Faculty Manual.
- Individuals external to ECU with demonstrated expertise in the area of study in a thesis may serve as an optional fourth or fifth member of a thesis or dissertation committee. The external member should have a terminal degree in an appropriate discipline or extensive professional experience. This appointment must be approved by the Dean of the Graduate School. See the Faculty Manual, Part II, Section IV, for the procedure for appointing an individual to serve in this role.

The student and the thesis advisor, in consultation with the DGS, will select the members of the committee. Committee membership should complement the direction or aims of the thesis project. The thesis committee should serve as a team to advise and assist the student through the research and writing of the thesis. It is strongly suggested that once a student has picked the committee, the members should meet in person or remotely before work is begun on the thesis.

Because of their background and specialized training in the area of the thesis topic, the thesis supervisor will work closest with the student. The supervisor will be able to suggest sources, to detect omissions from the student's research, and to recommend major or minor revisions where necessary. Normally, the supervisor examines the drafts of various chapters before they are presented to the readers and the consultant. The two committee members, chosen because of their competency in the area of the thesis topic, work closely with the thesis supervisor, suggesting ways to improve the thesis.

**WRITING A THESIS AND THE THESIS PROSPECTUS**

The MA history thesis is an examination in depth of a well-defined historical subject, such as an event, person, process, or idea. It relies chiefly on primary sources, published or unpublished, to form an argument. This argument may reinforce or take issue with previous historiography. It should possess some degree of original thought on the topic of the thesis, or in its approach to that topic. Theses for students in the Program in Maritime Studies may differ from traditional history MA theses because of the emphasis on archaeological methodology. Such theses, however, must incorporate relevant historical materials—including primary sources—in their evidential bases. They must also pose an argument.

The thesis should not be a compilation of detail or a simple narrative. Instead, it should pose an argument. It should be expository rather than descriptive. Its topic and the accessibility of sources will largely dictate the degree of original work that may be expected. In no case will this be expected to fulfill the demands of a PhD dissertation, either in scope, length, or documentation. The typical MA thesis is about one hundred to one hundred and fifty (100–150) pages in length.

Students should begin consideration of a thesis topic upon their admission to the Graduate School. Unlike many academic programs—bachelor’s degrees, MBAs, law school, medical school—it is impossible to look at the catalog of requirements and a calendar and determine precisely when a student will graduate. Students will receive their MAs when they complete their theses. The sooner students select topics and begin work, the sooner they will finish. The members of the Department are available to suggest areas of research and offer advice. Seek them out; that is why you are paying tuition.
When the thesis topic has been chosen and a supervisor has agreed, the student must then prepare a thesis prospectus. This is an important undertaking that forces the student to think about the argument, sources, historiography, and research design of the MA thesis. Students should complete the thesis prospectus process before the end of the third semester in the program, or in the case of the Maritime Studies Program, at the end of the second semester in the program.

The thesis prospectus should address several fundamental questions:

- what are you going to do?
- why are you going to do it?
- how are you going to do it?

You should also attach to the prospectus a detailed, tentative outline and a preliminary bibliography. The entire thesis prospectus (excluding the outline and bibliography) should be between 10-12 pages in length.

**Part One: What are you going to do?**
The first part should consist of one or two paragraphs outlining what it is you intend to do in the thesis. For example, you are going to examine the role of intelligence in the planning for the invasion of Iwo Jima. Or you are going to do a Phase II survey of a certain wreck site in the Tar River.

**Part two: Why are you going to do this?**
This second part should address the question: Why is your project worth doing? To answer that question you must address the historiography and theoretical background of the topic. You need to highlight the shortcomings of the existing literature to demonstrate that what you are planning to do has not already been done, or at least not in the manner that you intend to do it (i.e new theoretical or methodological approach or new sets of documents/data).

**Part Three: How are you going to do it?**
The third section should explain to the committee just how you intend to go about your work. In this third section you should discuss sources and their relative availability, as well as methods, especially for maritime archaeological theses. In this section you assure your committee that you are aware of the problems that you will encounter as you try to complete your project. Are the necessary resources, archives, and equipment available? How long do you think the project will take? Do you really have the time, money, and language skills to complete your search for that elusive Lake Baikal wreck that dates back to the Mongolian invasions?

**Part Four: Recapitulation or Significance**
The fourth section should be a recapitulation of the first three. In other words, re-tell your committee in a paragraph what you are going to do, why it is worth doing, and assure them that the necessary resources and skills are available to you.

**Attachments**
Attach to the prospectus both a detailed tentative outline (to demonstrate that you have thought about all aspects of the project) and a preliminary bibliography (to demonstrate that you are aware of the secondary literature as well as the availability and location of primary sources). In the case of a nautical archaeology thesis, you might also wish to attach a manifest of the required equipment indicating availability.

The student should prepare a prospectus for his/her thesis supervisor. After the supervisor is satisfied with the prospectus, the other members of the thesis committee should also approve the prospectus. The thesis
supervisor will make the approved copy available to all interested members of the Department, who will be invited to discuss any suggestions with the student. Remember, all Department members will eventually be invited to attend the thesis defense. The best time to receive advice and criticism from faculty who are not on the committee is at the prospectus stage of the thesis, not at the defense. Students should complete the thesis prospectus process by the end of their third semester in the program if in History or the end of their second semester if in Maritime Studies.

**Students are responsible for using their own time, money, and supplies to make the necessary copies of their thesis. Please do not ask any of the office staff to do this for you or expect to use the departmental copier.**

THE THESIS DEFENSE

The oral defense is the final phase of the thesis writing process and is usually the final step in completing the MA. The committee approves or rejects the thesis after the defense. Students must be enrolled in HIST 7000 during the semester the thesis is defended. Thesis defenses for Maritime students are only held in fall and spring and are not held in the summer months. Faculty operate on nine-month contracts with the university, and as such, use the summer to conduct their own research, work on publications and spend time with their friends and family. For history students who wish for a summer defense, it will be the responsibility of your thesis advisor to ask the faculty members on your committee to partake on your behalf. Faculty are not required to partake in defenses over the summer months.

The thesis defense date is set by your advisor, committee and you in cooperation. It is advertised via email to the Department. The faculty and graduate students will also be invited to attend the defense. The thesis committee will establish the procedures to be followed during the defense. At the oral defense, the committee may ask the student questions concerning any aspect of the thesis. Because the oral comprehensive examination is part of the thesis defense, the student should expect questions concerning how the thesis relates to the historiography of the broader historical context. The student is required to demonstrate his/her knowledge of the field of concentration as well as establish how the thesis contributes to that field of study. Although members of the committee will play the major role in the defense, all faculty members and graduate students who attend may ask questions as well. A student may attempt to defend the thesis no more than twice. Normally, the thesis defense is an interesting, intellectually stimulating, and enjoyable experience for the degree candidate, committee members, and other faculty and students in attendance. Thesis defenses are rarely intimidating, unpleasant confrontations.

THESIS SUBMISSION AND DEADLINES

Once you’ve defended your thesis and made all of the changes, you still have not graduated. You must submit your thesis the Graduate School, which checks the format and content [http://libguides.ecu.edu/vireo/etd](http://libguides.ecu.edu/vireo/etd). The Graduate School requires students to electronically submit their thesis by 5:00PM on the required deadlines. All theses must be submitted electronically, for more information about how to upload your thesis please visit the Graduate School website.

**Thesis Submission Deadlines for 2022–2023:**

Fall 2022 graduation: November 30, 2022

Spring 2023 graduation: April 21, 2023
**COMPREHENSIVE EXAMINATIONS**

In addition to completing course work and writing a thesis, each candidate for the master's degree (MA History or MA Maritime) is required to take a comprehensive examination given by the Department of History.

The History Department comprehensive examinations are oral in format and will be a component of the thesis defense. Candidates will be required to demonstrate their knowledge of their field of concentration (American, European, Military, or Public) as well as establish how their theses contribute to that field of study.

**CHECKLIST FOR STUDENTS**

Listed below are procedures and requirements that must be met by students during the thesis writing process. **BE SURE TO READ THOROUGHLY THE RELEVANT SECTIONS IN THE ECU GRADUATE CATALOG.** You can also find much useful information concerning the preparation and submission of your thesis on the Graduate School’s website. Remember that if a requirement is omitted or forgotten, even if the DGS and the thesis supervisor forget it too, it is **YOUR responsibility to be aware of it.** The ECU Graduate Catalog clearly places the onus **on the student** for ensuring that all requirements are met.

1. The ECU "Manual for Theses and Dissertations" must be followed closely where specialized format, margins, paper quality requirements, etc. are specified. Be sure to follow the detailed checklist available online at [https://libguides.ecu.edu/vireo/etd](https://libguides.ecu.edu/vireo/etd).
2. For History theses the *Chicago Manual of Style* must be followed in matters concerning footnoting, bibliography, etc. At the discretion of the thesis director, endnotes may be used instead of footnotes. For Maritime theses the *Society for Historical Archaeology* style guide, the *Society for American Archaeology* style guide, or another style guide may be used at the discretion of your thesis supervisor.
3. The thesis defense must be announced to the Department (usually via listserv) two weeks in advance.
4. The student must present copies of the thesis to his/her thesis supervisor **at least two weeks** before the date of the oral defense. One copy of the thesis will be placed in the departmental office for faculty use **at least one week** before the oral defense.
5. An oral defense must take place, which includes the comprehensive examination.
6. After the thesis has been successfully defended (and any required revisions have been completed), you will need to submit your thesis electronically to the Graduate School. The Graduate School adopted a mandatory electronic submission of theses and dissertations. This is a complex and many faceted process. Students should visit the and read the appropriate pages on the Graduate School’s web site concerning this submission process. Additional copies may be printed and bound at the student's expense. It is customary to present a copy to the thesis supervisor (and occasionally to the committee if funds permit).

**APPLYING FOR GRADUATION**

All of the requirements needed to complete your plan of study is within this handbook. Keep this handbook so that you can keep track of how many classes you have taken and how many you need to graduate.

**Prior to Graduation:**

1. Review your progress in DegreeWorks online throughout your candidature and note any issues immediately.
2. Double-check and make sure you submitted appropriate forms (i.e. the Pre-Thesis Approval Form)
3. Contact the Director of Graduate Programs to set up a meeting at least one semester before graduation. At this meeting, review your DegreeWorks audit to ensure all degree requirements have been or will be met.
4. Make sure you are enrolled in thesis hour(s) in your final semester.
5. Apply for graduation through Pirate Port. Do not apply for graduation early or you will have administrative problems. Only apply for the semester in which you will actually are going to graduate.
6. Defend and submit your thesis to the Graduate School.
7. Make sure you have everything prepared for commencement and the History Department’s Recognition Ceremony.

To apply for graduation you must have all of your requirements completed, including your thesis SUBMITTED TO THE GRADUATE SCHOOL. If all requirements are not met in time for graduation, your name will be removed from the current list and put on the following list until these requirements are met.

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**YOU MAY NOT WALK IN A GRADUATION CEREMONY BEFORE YOU HAVE DEFENDED AND SUBMITTED YOUR THESIS.**

**IT IS YOUR RESPONSIBILITY TO APPLY FOR GRADUATION AND MEET WITH THE DGS. THERE ARE NO EXCEPTIONS TO THIS RULE. IF YOU FAIL TO MEET THE DEADLINE, YOU WILL NOT GRADUATE ON TIME.**

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**Additional University Resources**

- [Academic Integrity Policy](#)
- [Academic Disruptions](#)
- [Academic Withdrawal](#)
- [Admissions Safety Policy](#)
- [Alcohol Policy](#)
- [Campus Living Policies](#)
- [Code of Conduct](#)
- [Computer Use Policy](#)
- [Copyright Policy](#)
- [FERPA / Buckley](#)
- [Financial Aid](#)
- [Good Samaritan Regulation](#)
- [Graduate Academic Regulations](#)
- [Grievance Procedure](#)
- [Hazing](#)
- [Immunization Regulation](#)
- [Office for Equity and Diversity](#)
- [Office of Student Rights and Responsibilities](#)
- [Parking](#)
- [Patent Policy](#)
- [Residency](#)
Recognized Student Organizations
Recreation, Club Sports
Religious Accommodation
Student Health Insurance
Title IX Information
University Absence Information
Withdrawals
PROGRAM IN MARITIME STUDIES COURSES

Core Courses
Maritime History (choose two courses):
5505. Maritime History of the Western World to 1415 (3) Designated as European history. Maritime activities from classical antiquity through Middle Ages. Emphasis on development of maritime commerce, piracy, and naval warfare.
5520. Maritime History of the Western World Since 1815 (3) Designated as American history. Impact of maritime activities on political, diplomatic, economic, and military affairs. Emphasis on technology.
6525. Sea Power, 480 BC to the Present (3) Formerly HIST 5525 Nature of warfare at sea and the changing roles of sea power during peace and war.

Nautical Archaeology:
6805. History and Theory of Nautical Archaeology (3) P: Consent of instructor. Detailed introduction to historical and theoretical foundations.

Thesis:
7000. Thesis (3) May be repeated. May count maximum of 6 s.h.

Here is the breakdown between history electives and professional phase electives. Please note that some courses can count in either category (but not both simultaneously).

History Electives
5005. Selected Topics (3) (WI*) May be repeated with change of topic. May count maximum of 3 s.h. toward graduate or undergraduate HIST major or minor. Intensive study of selected topics from historical perspective.
5122. Social and Cultural History of the United States Since 1865 (3) Selected main currents in American thought. Social and intellectual activity since 1865.
5125. American Political Development in the Nineteenth Century (3) Evolution of major political party conflict from mellowing of first party system to 1890s realignment.
5130. Comparative History of New World Slavery and Race Relations (3) (WI*) Origin and development of slavery and race relations in US and various societies in Western Hemisphere.
5135. Problems in North Carolina History (3) (WI*) P: HIST 1050, 1051; or consent of instructor. Process by which NC evolved from isolated English colony into part of modern US. Emphasis on bibliographic work. Research in archival and manuscript sources.
5140. The Old South (3) (F) Development of southern US to outbreak of Civil War.
5141. The South Since 1877 (3) (WI*) Development of southern US from end of Civil War to recent years.
5220. Selected Topics in US Women's History (3) (S) In-depth exploration of topics. Analysis of major themes, documents, and theoretical work.
5230. Themes in African American History (3) (S) Intensive examination of pivotal themes and writings.
5300. Comparative History of Non-Western Civilizations (3) (WI*) Evolution of major civilizations of Asia, Africa, and Middle East. Emphasis on comparative cultural foundations of civilizations.
5340. The Ancient Near East (3) Civilizations from lower Paleolithic age to conquest of Persia by Alexander
the Great.

5350. The Renaissance in European History (S) Cultural and intellectual developments of western Europe from about 1300 to about 1600.

5360. The Reformation, 1450-1598 (S) European history from 1450 to 1598. Renaissance materials as background.

5470. History of Soviet Russia Since 1917 (S) Russian revolutions of 1917 and rise of Soviet Union to superpower status.

5480. Weimar and the Rise of Hitler (S) Society, culture, and politics of Germany during Weimar Republic. Failure of democracy and establishment of Nazi state.

5520. Maritime History of the Western World Since 1815 (S) Designated as American history. Impact of maritime activities on political, diplomatic, economic, and military affairs. Emphasis on technology.


6020. American Colonial History (S) In depth consideration of selected aspects of the period.

6025. American Revolution and Early Republic (S) Evolution of Federal Union out of events and experiences of colonial, revolutionary, and confederation periods.

6030. Jefferson, Jackson, and the Atlantic World (S) Emergence of the new nation in the context of the Atlantic World, focusing on the interaction of British, Spanish, French, African, and Native American peoples in the social, economic, and political development of the United States.

6035. Civil War (S) Selected political, military, economic, and diplomatic problems of Civil War.

6040. United States History, 1865-1898 (S) In depth study of selected topics between Civil War and Spanish-American War.

6050. The Great Depression, New Deal, and World War II (S) Historical assessment of US history between 1929 and 1945.

6055. The United States Since 1945 (S) Detailed study of selected topics covering history of US since 1945.

6080. Studies in European Maritime History and Archaeology (S) Shipwrecks and results of archaeological research from Vikings through age of Atlantic exploration and colonization.

6150. Gender and the Cold War (S) Development of US Cold War foreign relations and domestic policy from a gender perspective. Research in archival and manuscript sources.

6170. Native American Maritime History (S) Explores the complex maritime cultures of Native Americans living along the Atlantic, Pacific, and Gulf coasts both before and after European colonization.

6181. Diplomatic History of the United States Since 1898 (S) Major episodes, principal interpretative conflicts, and significant personalities.

6205. Topics in Military History (S) May be repeated with change of topic. May count a maximum of 3 s.h.
toward degree. Intensive study of selected military topics from historical perspective.

6210. War and Society (3) Interrelationship between society and warfare from the dawn of civilization to the present.

6221. American Military History to 1900 (3) May not be taken by students who have earned credit for HIST 3121. History of military thought and institutions in US from era of American Revolution through nineteenth century. Interrelationship between war and society. Political, economic, and social aspects of military affairs.

6222. American Military History Since 1900 (3) May not be taken by students who have earned credit for HIST 3122. History of American military thought and institutions since 1900. Interrelationship between war and society. Political, economic, and social aspects of military affairs.

6230. Warfare and Society in Ancient Greece and Rome, 750 BC to 500 AD (3) War as common phenomenon.


6350. History of Ancient Greece (3) Detailed study of certain selected aspects.

6355. History of Ancient Rome (3) Detailed study of certain aspects.

6360. Medieval History (3) Detailed study of certain selected aspects.

6365. Early Modern Europe, 1598-1815 (3) Selected topics in history of continental Europe from beginning of seventeenth century to Congress of Vienna.


6375. Twentieth-Century European History (3) Emphasis on social and intellectual processes and effects of two world wars.

6444. The Old Regime, the French Revolution, and Napoleon (3) Intensive study of the society of orders, its disintegration and destruction by the French Revolution, and the new order implemented by Napoleon.

6450. Imperial Britain, 1651-1965 (3) History of Britain during its period of Empire. Focus on ideological, political, social, and economic impact of the Empire on Britain itself from Cromwell to Churchill.

6525. Sea Power, 480 BC to the Present (3) Formerly HIST 5525 Nature of warfare at sea and the changing roles of sea power during peace and war.

6570. The Modern Middle East: The Nineteenth and Twentieth Centuries (3) The nineteenth and twentieth century history of the Middle East, concentrating on the Fertile Crescent, Egypt, Turkey, Iran, and the Arabian Peninsula.

6580. Women and Gender in the Middle East (3) Women’s roles in Middle Eastern societies from pre-Islamic times to the present day.


6910. Seminar in American History (3) Introduction to research methodology and writing.

6920. Seminar in European History (3) Introduction to research methodology and writing.

6930. Seminar in Atlantic World History (3) Introduction to research methodology and writing.

6990, 6991, 6992. Directed Studies in History (1,2,3) Maximum of 10 percent of required hours in HIST can be taken by directed study courses. P: Consent of director of graduate studies in history and supervising professor. Advanced in depth study on special topics under direction of graduate faculty member.

**Professional Phase Electives**

5005. Selected Topics (3) (WI*) May be repeated with change of topic. May count maximum of 3 s.h. toward graduate or undergraduate HIST major or minor. Intensive study of selected topics from historical perspective.

5505. Maritime History of the Western World to 1415 (3) Designated as European history. Maritime activities from classical antiquity through Middle Ages. Emphasis on development of maritime commerce, piracy, and naval warfare.
5520. Maritime History of the Western World Since 1815 (3) Designated as American history. Impact of maritime activities on political, diplomatic, economic, and military affairs. Emphasis on technology.

5530. Field School in Maritime History and Underwater Research (2) (S) 20 classroom/lab hours per week. P: Scientific diving certification; consent of instructor. Early field experience. (NOT OFFERED in 2022.)

5910. Introduction to the Administration of Archives and Historical Manuscripts (3) Undergraduates may not count toward 3 s.h. 5000-level HIST major requirement. Background, preservation, and use of archives and historical manuscripts. Emphasis on historical evolution of archival profession and administration of archives and manuscript repositories.

5920, 5921. Techniques of Museum and Historic Site Development (3,0) (F) Undergraduates may not count toward 3 s.h. 5000-level HIST major requirement. History and theory of museology and techniques of museum and historic site management.

5930, 5931. Field and Laboratory Studies in Museum and Historic Site Development (3,0) Undergraduates may not count toward 3 s.h. 5000-level HIST major requirement. Development of practical methods for operation and management of history museums and historic sites.

5950. Introduction to Quantitative History (2) Categories of quantitative history. Role of computer and techniques of its implementation in historical research.


5970. Living History (3) P: Consent of instructor. Interpretations of past events. Focus on seventeen- through nineteenth-century event specifics, world view, clothing, and accouterments.

5985. Historic Preservation Planning (3) Same as PLAN 5985 Historic preservation planning. Examination of theoretical, legal, historical, and design bases of preservation planning.


6080. Studies in European Maritime History and Archaeology (3) Shipwrecks and results of archaeological research from Vikings through age of Atlantic exploration and colonization.

6225. Battlefield Archaeology (3) Theoretical and practical approaches to the analysis of battlefields using archaeology, history, and material culture.

6225. Sea Power, 480 BC to the Present (3) Formerly HIST 5525 Nature of warfare at sea and the changing roles of sea power during peace and war.

6620. Public Policy and Management of Cultural Resources (3) Same as MAST 6620 Public laws and policies concerning local, state, national, and international regulations and practices for management of cultural resources of maritime and coastal environment.

6640. Maritime Cultural Resources (3) Same as MAST 6640 Coastal environmental resources (both under and above water), public presentation and display in museums or other public facilities, and impact on tourism and oceanic development.

6650. Management of Coastal Cultural Resources (3) Same as MAST 6650 Management of submerged cultural resources, museums, aquariums, science or other public or private local, state, and federal educational agencies.

6660. Maritime Heritage of the Coast (3) Same as MAST 6660 Focus on NC. Comparative examples from other regions provide foundation of understanding of coastal maritime heritage, including submerged cultural resources.

6810. History of Marine Architecture and Ship Construction (3) Development of marine architecture tracing the evolution of ship design from its Mediterranean origins through twentieth century. Emphasis on
traditions influencing and/or developed in US. Associated construction techniques examined in detail and modeled.

6820. Research Methodology in Nautical Archaeology (3) P: Consent of instructor. Detailed introduction to current research methods and equipment.

6825. American Maritime Material Culture (3) P: Consent of instructor. Culture and various approaches used to examine material objects within the human maritime experience.

6830. Maritime Cultural Landscapes (3) Same as MAST 6830 P: Consent of instructor. Landscape archaeology theory; techniques for reconstructing landscapes; examination of maritime sites in terrestrial contexts.

6832. African and Caribbean Maritime Archaeology and History (3) Exploration of maritime research in Africa and the Caribbean focusing on geographic areas and time periods from the pre-historic to modern times where archaeological evidence has supplemented the historical record. Focuses on indigenous communities and watercraft, shipwrecks and survivor narratives, seaports, maritime landscapes, and colonial commerce with an emphasis on the slave trade and maritime labor systems in areas such as Namibia, Ghana, South Africa, various Caribbean islands, and Central America.

6835. Advanced Methods for Maritime Archaeology (3) Same as MAST 6835 P: HIST 6820; consent of instructor. High-tech field equipment and software currently employed in maritime archaeology.

6840. Introduction to Archaeological and Museum Artifact Conservation (3) 3 lecture and 3 lab hours per week. P: Consent of instructor. Comprehensive introduction and preliminary laboratory experience.

6845. Advanced Archaeological and Museum Artifact Conservation (3) Same as ANTH 6845 and MAST 6845 P: Consent of instructor. Advanced archaeological and curatorial artifact conservation, stabilization, and micro-excavation techniques and training.

6850. Field Research in Maritime History (6) P: HIST 5530; consent of instructor. Closely supervised on-site investigation of one or more selected underwater archaeological sites during first half of semester and laboratory cleaning, cataloging, analysis, and conservation of material from test site during second half. Historical, field, and lab research data developed for project report.

6855. Principles of Archaeological and Museum Artifact Conservation (3) Same as ANTH 6855 An introduction to the principles and theory of material culture preservation of archaeological and museum artifact collections.

6860. Archaeological Museum Conservation Methods Internship (3) Same as ANTH 6860 and MAST 6860 P: HIST 6840 and consent of instructor. Internship in archaeological and museum artifact conservation and artifact conservation laboratory operations.

6865. Field Methods in Archaeological and Museum Artifact Conservation (3) Same as ANTH 6865 P: HIST 6840 and consent of instructor. Field methods in conservation practices and techniques including on site experience with archaeological sites or museum environments.

6875. Seafaring: Above Water Nautical Archaeology (3) Same as MAST 6875 3 weeks intensive shipboard instruction. P: HIST 5505 or 5515 or 5520 or 6850; consent of instructor. Relationship of vessel to crew. Daily work as related to archaeological elements recovered from submerged sites. Documentary record.

6885. Recording Watercraft (1) P: HIST 6810; consent of instructor. Practical instruction in documentation of watercraft. Traditional measurement, photogrammetry, and computer-assisted drawing in accordance with national agency standards.


6940, 6941, 6942. Graduate Internship in Archives and Historical Records Administration (3,6,9) May count 3 s.h. toward internship (HIST 6940-6948). P: Consent of instructor. Supervised practical field experience in archival and manuscript agencies.

6943, 6944, 6945. Graduate Internship in Museum Administration (3,6,9) May count maximum of 3 s.h. toward internship (HIST 6940-6948). P: Consent of instructor. Supervised practical field experience.

6946, 6947, 6948. Graduate Internship in Historic Site Administration (3,6,9) May count 3 s.h. toward internship (HIST 6940-6948). P: Consent of instructor. Supervised practical field experience.

6990, 6991, 6992. Directed Studies in History (1,2,3) Maximum of 10 percent of required hours in HIST can be
taken by directed study courses. P: Consent of director of graduate studies in history and supervising professor. Advanced in depth study on special topics under direction of graduate faculty member.

MILITARY HISTORY CONCENTRATION COURSES

Core Courses


6910. Seminar in American History (3) Introduction to research methodology and writing. OR

6920. Seminar in European History (3) Introduction to research methodology and writing.

7000. Thesis (3) May be repeated. May count maximum of 6 s.h.

The following courses may be counted toward the concentration requirements (12 s.h.) for students in the MA Program pursuing a concentration in military history.

5005. Selected Topics (3) (WI*) May be repeated with change of topic. May count maximum of 3 s.h. toward graduate or undergraduate HIST major or minor. Intensive study of selected topics from historical perspective.

5525. Sea Power, 480 BC to the Present (3) (WI*) Sea power from Classical Era to the atomic age. Nature of warfare at sea. Changing role of sea power in eras of peace and war.

6025. American Revolution and Early Republic (3) Evolution of Federal Union out of events and experiences of colonial, revolutionary, and confederation periods.

6035. Civil War (3) Selected political, military, economic, and diplomatic problems of Civil War.

6050. Themes in Military History (3) May be repeated with change of topic. May count maximum of 3 s.h. toward degree. Intensive study of selected military topics from historical perspective.

6210. War and Society (3) Interrelationship between society and warfare from the dawn of civilization to the present.

6221. American Military History to 1900 (3) May not be taken by students who have earned credit for HIST 3121. History of military thought and institutions in US from era of American Revolution through nineteenth century. Interrelationship between war and society. Political, economic, and social aspects of military affairs.

6222. American Military History Since 1900 (3) May not be taken by students who have earned credit for HIST 3122. History of American military thought and institutions since 1900. Interrelationship between war and society. Political, economic, and social aspects of military affairs.

6225. Battlefield Archaeology (3) Same as ANTH 6225 Theoretical and practical approaches to the analysis of battlefields using archaeology, history, and material culture.

6230. Warfare and Society in Ancient Greece and Rome, 750 BC to 500 AD (3) War as common phenomenon.


6525. Sea Power, 480 BC to the Present (3) Formerly HIST 5525 Nature of warfare at sea and the changing roles of sea power during peace and war.

6990, 6991, 6992. Directed Studies in History (1,2,3) Maximum of 10 percent of required hours in HIST can be taken by directed study courses. P: Consent of director of graduate studies in history and supervising professor. Advanced in depth study on special topics under direction of graduate faculty member.
PUBLIC HISTORY CONCENTRATION COURSES

Core Courses

Choose one 3 s.h. internships from the following courses:
6940, 6941, 6942. Graduate Internship in Archives and Historical Records Administration (3,6,9) May count 3 s.h. toward internship (HIST 6940-6948). Supervised practical field experience in archival and manuscript agencies. P: Consent of instructor.
6943, 6944 6945. Graduate Internship in Museum Administration (3,6,9) May count maximum of 3 s.h. toward internship (HIST 6940-6948). Supervised practical field experience. P: Consent of instructor.
6946, 6947, 6948. Graduate Internship in Historic Site Administration (3,6,9) May count 3 s.h. toward internship (HIST 6940-HIST 6948). P: Consent of instructor. Supervised practical field experience.

The following courses may be counted toward the concentration requirements (12 s.h.) for students in the MA Program pursuing a concentration in public history.
5005. Selected Topics (3) (WI*) May be repeated with change of topic.
5910. Introduction to the Administration of Archives and Historical Manuscripts (3) Background, preservation, and use of archives and historical manuscripts. Emphasis on historical evolution of archival profession and administration of archives and manuscript repositories.
5920, 5921. Techniques of Museum and Historic Site Development (3,0) History and theory of museology and techniques of museum and historic site management.
5930, 5931. Field and Laboratory Studies in Museum and Historic Site Development (3,0) Development of practical methods for operation and management of history museums and historic sites.
5970. Living History (3) Interpretations of past events. Focus on seventeen- through nineteenth-century event specifics, world view, clothing, and accouterments. P: Consent of instructor.
5985. Historic Preservation Planning (3) Same as PLAN 5985. Historic preservation planning. Examination of theoretical, legal, historical, and design bases of preservation planning.
6225. Battlefield Archaeology (3) Same as ANTH 6225 Theoretical and practical approaches to the analysis of battlefields using archaeology, history, and material culture.
6620. Public Policy and Management of Cultural Resources (3) Same as MAST 6620 Public laws and policies concerning local, state, national, and international regulations and practices for management of cultural resources of maritime and coastal environment.
6640. Maritime Cultural Resources (3) Same as MAST 6640 Coastal environmental resources (both under and above water), public presentation and display in museums or other public facilities, and impact on tourism and oceanic development.
6825. American Maritime Material Culture (3) P: Consent of instructor. Culture and various approaches used to examine material objects within the human maritime experience.
6840. Introduction to Archaeological and Museum Artifact Conservation (3) 3 lecture and 3 lab hours per week. P: Consent of instructor. Comprehensive introduction and preliminary laboratory experience.
6845. Advanced Archaeological and Museum Artifact Conservation (3) Same as ANTH 6845 and MAST 6845 P: Consent of instructor. Advanced archaeological and curatorial artifact conservation, stabilization, and micro-excavation techniques and training.
6855. Principles of Archaeological and Museum Artifact Conservation (3) Same as ANTH 6855 An introduction to the principles and theory of material culture preservation of archaeological and museum artifact collections.
6865. Field Methods in Archaeological and Museum Artifact Conservation (3) Same as ANTH 6865 P: HIST
6840 and consent of instructor. Field methods in conservation practices and techniques including on site experience with archaeological sites or museum environments.

6990, 6991, 6992. Directed Studies in History (1,2,3) Maximum of 10 percent of required hours in HIST can be taken by directed study courses. P: Consent of director of graduate studies in history and supervising professor. Advanced in-depth study on special topics under direction of graduate faculty member.

EUROPEAN HISTORY CONCENTRATION COURSES

Core Courses


6920. Seminar in European History (3) Introduction to research methodology and writing.

7000. Thesis (3) May be repeated. May count maximum of 6 s.h.

The following courses may be counted toward the concentration requirements (12 s.h.) for students in the MA Program pursuing a concentration in European history.

5005. Selected Topics (3) (WI*) May be repeated with change of topic. May count maximum of 3 s.h. toward graduate or undergraduate HIST major or minor. Intensive study of selected topics from historical perspective.


5340. The Ancient Near East (3) Civilizations from lower paleolithic age to conquest of Persia by Alexander the Great.

5350. The Renaissance in European History (3) Cultural and intellectual developments of western Europe from about 1300 to about 1600.

5360. The Reformation, 1450-1598 (3) European history from 1450 to 1598. Renaissance materials as background.

5470. History of Soviet Russia Since 1917 (3) Russian revolutions of 1917 and rise of Soviet Union to superpower status.

5480. Weimar and the Rise of Hitler (3) Society, culture, and politics of Germany during Weimar Republic. Failure of democracy and establishment of Nazi state.

5505. Maritime History of the Western World to 1415 (3) Designated as European history. Maritime activities from classical antiquity through Middle Ages. Emphasis on development of maritime commerce, piracy, and naval warfare.

5520. Maritime History of the Western World Since 1815 (3) Designated as American history. Impact of maritime activities on political, diplomatic, economic, and military affairs. Emphasis on technology.


5660. Imperialism in Theory and Practice, 1800 to the Present (3) (WI*) Theoretical and empirical perspectives on European expansion, primarily in Africa and Asia. Political, economic, social, and non-European origins of imperialism.

5680. Diplomatic History of Modern Asia (3) Role of diplomacy. Emphasis on conflict between East and West since 1800.


6080. Studies in European Maritime History and Archaeology (3) Shipwrecks and results of archaeological
research from Vikings through age of Atlantic exploration and colonization.

6150. Gender and the Cold War (3) Development of US Cold War foreign relations and domestic policy from a gender perspective. Research in archival and manuscript sources.

6205. Topics in Military History (3) May be repeated with change of topic. May count maximum of 3 s.h. toward degree. Intensive study of selected military topics from historical perspective.

6210. War and Society (3) Interrelationship between society and warfare from the dawn of civilization to the present.

6230. Warfare and Society in Ancient Greece and Rome, 750 BC to 500 AD (3) War as common phenomenon.


6350. History of Ancient Greece (3) Detailed study of certain selected aspects.

6355. History of Ancient Rome (3) Detailed study of certain aspects.

6360. Medieval History (3) Detailed study of certain selected aspects.

6365. Early Modern Europe, 1598-1815 (3) Selected topics in history of continental Europe from beginning of seventeenth century to Congress of Vienna.


6375. Twentieth-Century European History (3) Emphasis on social and intellectual processes and effects of two world wars.

6444. The Old Regime, the French Revolution, and Napoleon (3) Intensive study of society of orders, its disintegration and destruction by the French Revolution, and new order implemented by Napoleon.

6450. Imperial Britain, 1651-1965 (3) History of Britain during its period of Empire. Focus on ideological, political, social, and economic impact of Empire on Britain itself from Cromwell to Churchill.

6500. Africa and the Atlantic World (3) Exploration of complex relationships between Africans and the peoples of the Atlantic World to include topics such as Atlantic slave trade, colonialism, imperialism, revolution, reparations, Pan-Africanism, diasporic communities, and independent Africa.

6525. Sea Power, 480 BC to the Present (3) Formerly HIST 5525 Nature of warfare at sea and the changing roles of sea power during peace and war.

6570. The Modern Middle East: The Nineteenth and Twentieth Centuries (3) The nineteenth and twentieth century history of the Middle East, concentrating on the Fertile Crescent, Egypt, Turkey, Iran, and the Arabian Peninsula.

6580. Women and Gender in the Middle East (3) Women’s roles in Middle Eastern societies from pre-Islamic times to the present day.

6930. Seminar in Atlantic World History (3) Introduces research methodology and writing.

6990, 6991, 6992. Directed Studies in History (1,2,3) Maximum of 10 percent of required hours in HIST can be taken by directed study courses. P: Consent of director of graduate studies in history and supervising professor. Advanced in-depth study on special topics under direction of graduate faculty member.

AMERICAN HISTORY CONCENTRATION COURSES

Core Courses


6910. Seminar in American History (3) Introduction to research methodology and writing.

7000. Thesis (3) May be repeated. May count maximum of 6 s.h.

The following courses may be counted toward the concentration requirements (12 s.h.) for students in the MA Program pursuing a concentration in American history.

5005. Selected Topics (3) (WI*) May be repeated with change of topic. May count maximum of 3 s.h. toward graduate or undergraduate HIST major or minor. Intensive study of selected topics from historical perspective.
5122. Social and Cultural History of the United States Since 1865 (3) Selected main currents in American thought. Social and intellectual activity since 1865.

5125. American Political Development in the Nineteenth Century (3) Evolution of major political party conflict from mellowing of first party system to 1890s realignment.

5130. Comparative History of New World Slavery and Race Relations (3) (WI*: Selected sections are Writing Intensive) Origin and development of slavery and race relations in US and various societies in Western Hemisphere.

5135. Problems in North Carolina History (3) (WI*: Selected sections are Writing Intensive) P: HIST 1050, 1051; or consent of instructor. Process by which NC evolved from isolated English colony into part of modern US. Emphasis on bibliographic work. Research in archival and manuscript sources.

5140. The Old South (3) Development of southern US to outbreak of Civil War.

5141. The South Since 1877 (3) (WI*: Selected sections are Writing Intensive) Development of southern US from end of Civil War to recent years.

5220. Selected Topics in US Women's History (3) In-depth exploration of topics. Analysis of major themes, documents, and theoretical work.

5230. Themes in African American History (3) Intensive examination of pivotal themes and writings.

5520. Maritime History of the Western World Since 1815 (3) Designated as American history. Impact of maritime activities on political, diplomatic, economic, and military affairs. Emphasis on technology.

5765. Latin America, 1492 to the Present (3) (WI*: Selected sections are Writing Intensive) Selected historical problems in Latin-American society and economy. Conquests and settlement, role of indigenous people in the formation of Latin-American society, reform and revolution, independence, and organization of nation states.

5800. Africa and the Trans-Atlantic Slave Trade (3) Examination of the Trans-Atlantic Slave Trade encompassing the 16th through the 19th centuries.


6020. American Colonial History (3) In-depth consideration of selected aspects of the period.

6025. American Revolution and Early Republic (3) Evolution of Federal Union out of events and experiences of colonial, revolutionary, and confederation periods.

6030. Jefferson, Jackson, and the Atlantic World (3) Emergence of the new nation in the context of the Atlantic World, focusing on the interaction of British, Spanish, French, African, and Native American peoples in the social, economic, and political development of the United States.

6035. Civil War (3) Selected political, military, economic, and diplomatic problems of Civil War.

6050. The Great Depression, New Deal, and World War II (3) Historical assessment of US history between 1929 and 1945.

6055. The United States Since 1945 (3) Detailed study of selected topics covering history of US since 1945.

6155. Gender and the Cold War (3) Development of US Cold War foreign relations and domestic policy from a gender perspective. Research in archival and manuscript sources.

6181. Diplomatic History of the United States Since 1898 (3) Major episodes, principal interpretative conflicts, and significant personalities.

6205. Topics in Military History (3) May be repeated with change of topic. May count maximum of 3 s.h. toward degree. Intensive study of selected military topics from historical perspective.

6210. War and Society (3) Interrelationship between society and warfare from the dawn of civilization to the present.

6221. American Military History to 1900 (3) May not be taken by students who have earned credit for HIST 3121. History of military thought and institutions in US from era of American Revolution through nineteenth century. Interrelationship between war and society. Political, economic, and social aspects of military affairs.

6222. American Military History Since 1900 (3) May not be taken by students who have earned credit for HIST
3122. History of American military thought and institutions since 1900. Interrelationship between war and society. Political, economic, and social aspects of military affairs.

6260. The US and the Middle East, 1783 to the present (3) History of American interests and involvement in the Middle East since 1783.

6500. Africa and the Atlantic World (3) Exploration of complex relationships between Africans and the peoples of the Atlantic World to include topics such as Atlantic slave trade, colonialism, imperialism, revolution, reparations, Pan-Africanism, diasporic communities, and independent Africa.

6525. Sea Power, 480 BC to the Present (3) Formerly HIST 5525 Nature of warfare at sea and the changing roles of sea power during peace and war.

6825. American Maritime Material Culture (3) P: Consent of instructor. Culture and various approaches used to examine material objects within the human maritime experience.

6930. Seminar in Atlantic World History (3) Introduces research methodology and writing.

6990, 6991, 6992. Directed Studies in History (1,2,3) Maximum of 10 percent of required hours in HIST can be taken by directed study courses. P: Consent of director of graduate studies in history and supervising professor. Advanced in-depth study on special topics under direction of graduate faculty member.
AGREEMENT TO SUPERVISE THESIS FORM

AGREEMENT TO SUPERVISE THESIS

I agree to supervise the thesis of ____________________________________________________________

(Banner ID # _____________________) beginning of _________________________ semester, 20__________

Prospectus Title: _________________________________________________________________________

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Signature of Professor

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Printed Name of Professor

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Date

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Signature of Student

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Printed Name of Student

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**Applicant Information**

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**Scholarship Name:** Choose an item.

**Note:** Scholarship awards are subject to the availability of funds each year and annual award amounts may vary (check annual graduate guidelines).

**Mentor Endorsement (pre-proposals only)**

The undersigned faculty member certifies that they are currently mentoring the applicant to prepare a graduate prospectus on the subject outlined in this application. A signature certifies that the faculty mentor has read and endorses this application.

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**Applicant Disclaimer and Signature**

If this application leads to a scholarship, I understand that false or misleading information in my application may result in the withdrawal of any award.

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**Pre-proposal or Essay Guidelines**

Please include the text of your essay or preproposal (if applicable) in compliance with scholarship application guidelines. **No application should exceed three double-spaced pages.**

Pre-proposals must address:
- What is your research problem?
- What is the goal of your research?
- What is already known about your topic?
- Why is your topic important?

Pre-proposals should also ensure that research methods, tools, and techniques are clearly outlined.